

Stone Mountain Stables, LLP

Lesson Scheduling Procedures, Lesson Rates, Riding Options & Packages, Lesson Regulations

Effective 5/1/09

In an effort to accommodate the budget, cash flow, scheduling & ability needs of our students and clients; SMS offers a wide variety of *Lesson Schedules, Riding Options and Rates.*

1. SCHEDULING PROCEDURES:

A. “CANCELLATION POLICY” and “MAKE-UP LESSON PROCEDURE”:

In order to provide a safe, quality program, SMS scheduling procedures require several key components. We must schedule instructors, students (*within specific skill levels*) and of course, horses (*also with specific riding level capabilities*). If a student does not call ahead to cancel or does not show up for a scheduled lesson, it causes a multitude of problems for the stable. In an effort to reduce these problems, SMS will be instituting Cancellation Policies & Scheduling Procedures specific to each Riding Option/Package.

Students **must call ***(814-571-0567)***** to **cancel a scheduled lesson** and to **schedule a (make-up lesson)**. If the scheduled lesson is in the **morning**, students **must call by 9 a.m.** If the scheduled lesson is in the **afternoon or evening**, students **must call by 10 a.m.**

All make-up lessons will be scheduled on Stable **Make-up Lesson Day**. **Sundays will be used at this time.** Make-up private or semi-private lessons may have to be in a group lesson depending on time and space availability. If a student cannot make any of the scheduled make-up lessons for that week, the lesson fee will be forfeited.

No make-up lessons will be available to students who do not call to cancel.

****SMS Schooling Shows** – Students participating in the monthly Schooling Shows, during scheduled lesson times, will be able to make-up the lesson at the end of their pkg. Holiday Closing make-ups will use the same procedure described above, including: New Year’s Day, Easter Sunday, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Eve & Day.

A. “Cancellation Deposit” for “Week By Week” (“WBW”) Lesson Option:

- “WBW” Lessons must be scheduled and paid one week in advance in order to hold lesson times. When a student chooses the “WBW” Option a **“Cancellation Deposit”** (equal to one lesson) will be charged in addition to the weekly lesson fee. If the student misses a lesson **WITHOUT** calling to cancel (by the stated times above), the deposit will be forfeited and used by SMS to cover scheduled instructor/administrative costs.
- When scheduling the next set of “Week By Week” lessons, the student will again pay in advance for the # of lessons requested and will also pay another **“Cancellation Deposit”** (if the deposit had to be used for a missed lesson in the previous week). If the student has not used the **“Cancellation Deposit”**, it will roll over into the new week’s schedule of lessons and continue to roll over until it needs to be applied or is refunded at the time a student stops riding at SMS.

B. “Cancellation Policy” for “Package” Lesson Options:

- “Package” lesson payments will require 50% at the time of lesson scheduling and 50% midway through the “Package”. There will be a 5% interest charge added for late midway payments.
- If a student misses a scheduled “Package” lesson **WITHOUT** a **Cancellation Call**, the lesson fee for that day will be forfeited and used to cover scheduled instructor/administrative costs.

2. LESSON RATES & LESSON PACKAGE OPTIONS:

A. "Week By Week" Lesson Option Rates:

1. Private 1 hour lesson	=	\$45.00
2. Semi-Private 1 hour lesson (2 riders)	=	\$40.00
3. Group 1 hour lesson (3 to 5 riders)	=	\$35.00
4. Private ½ hour lesson	=	\$30.00

B. Lesson "Package" Options + Rates:

1. **Welcome to Horseback Riding Package** = \$160
(1 private lesson per wk for 4 wks)
Must be used as the 1st introductory lesson package at SMS.

2. **Group Lesson Packages – Non Competitive (No shows)**
(4 grp lesson pkg/1 lesson per wk) = \$120
(8 grp lesson pkg/1 lesson per wk) = \$240
(12 grp lesson pkg/1 lesson per wk) = \$360

**If students wish to try a schooling show, add \$40.00 per show to the above lesson options.
(Includes: Evening before the show grooming practice).

3. **Advancing Rider Package 1** = \$150.
(1 group lesson per week for 4 wks) +
1 SMS Schooling Show per month
includes: Evening before the show grooming lesson.

4. **Advancing Rider Package 2** = \$290.
(2 group lessons per week for 4 wks) +
1 SMS Schooling Show per month

5. **Advancing Rider Package 3** = \$410.
(3 group lessons per week for 4 wks) +
1 SMS Schooling Show per month

If students wish to try an offsite show, add \$70.00 per show to the Advancing Rider Packages - #s 3, 4 & 5 above. **(Includes: Mandatory - Evening before the show grooming lesson.

6. **Show Package 1** = \$310.
(2 group lessons per week for 4wks) +
1 SMS Schooling Show per month
trailer to 1 show per month + instructor fee at show +
2 show classes at show (up to \$20)

7. **Show Package 2** = \$390.
(2 semi-private lessons per week for 4wks)
1 SMS Schooling Show per month +
trailer to 1 show per month + instructor fee at show +
2 show classes at show (up to \$20)

PG. 3 LESSON RATES & LESSON PACKAGE OPTIONS CONTINUED

8. Show Package 3 = \$430
(3 group lessons per week for 4wks) +
1 SMS Schooling Show per month +
trailer to 1 show per month +
instructor fee at show +
2 show classes at show (up to \$20)

9. Show Package 4 = \$550
(3 semi-private lessons per week for 4wks) +
1 SMS Schooling Show per month +
trailer to 1 show per month +
instructor fee at show +
2 show classes at show (up to \$20)

Additional classes @ offsite shows must be paid by the student

10. Therapeutic/Assisted Lesson Package
(1 assisted semi-private lesson per wk for 4 wks)= \$ 140
@ reduced semi-private lesson rate.

11. PSU Student Group Lesson Package(s) - Must be paid at the time of scheduling

2 riders in same one hour lesson = \$ 80
3 riders in same one hour lesson = \$ 90
4 riders in same one hour lesson = \$ 100

3. Lesson Regulations Recap:

- Weekly lessons must be paid the week ahead to hold lesson times.
- Lessons will be held rain or shine. On bad weather & SMS Scheduled Arena Event days, lessons will include non-mounted (horsemanship) instruction. ***Students will be notified of SMS closings & cancellations.***
- **SMS Schooling Shows – Students participating in the monthly SMS Schooling Shows, during scheduled lesson times; will be able to makeup the lesson at the end of their pkg.**
- **Holiday make-ups will use the same procedure as describe above.**
- Students may reschedule a missed lesson **-only-** if they have called to cancel the scheduled lesson. Lessons will be rescheduled on make-up lesson day (Sundays will be used at this time)
- Rescheduled private or semi-private lessons may have to be scheduled in a group lesson depending on time and space availability.
- Students should arrive 15 to 30 minutes prior to lesson. Students arriving earlier will be required to help with barn chores: cleaning tack, cleaning stalls, litter control etc.
- Students should be picked-up within 15 minutes after end of lesson. A fee of \$10 will be charged if student (10 yrs and under) is not picked up within 15 minutes. A fee of \$20 will be charged if student (10 yrs and under) is not picked-up within 30 minutes.
- Students will be evaluated and placed in one of the following levels by the instructors: (A Student/Parent Manual with criteria and requirements for each level will be distributed in the near future).
 - **Pre-Beginner – 5 yrs and under**
 - **Beginner – 6 yrs and up**
 - **Advanced Beginner**
 - **Intermediate**
 - **Advanced**

PG. 4 – Additional Riding Options

4. ADDITIONAL RIDING OPTIONS:

A. Arena Fees

1. \$20 per hour per rider (no instructor) in the arena. Rider must complete and be approved by a ½ hour private evaluation in order to be allowed to ride unsupervised.

B. Use of lesson ponies for Pony Club and 4H Events (not SMS events).

(STUDENT MUST BE IN A SMS SHOW PKG. TO BE ELIBIBLE FOR THIS).

1. Pony must be available for lessons and other shows.
2. SMS lessons and shows have priority.
3. A SMS employee must accompany pony. Cost is \$100/day plus trailering plus \$20/hr for the employee. Hourly rate to be charged from the time the pony leaves the barn until it returns. SMS will arrange for employee to be with pony. SMS will provide feed and hay during stay. Use of lesson tack must be approved by instructors for these events because it may be needed for lessons at the stable.

C. Party Packages (Include activities for riders & non-riders):

1. “Giddy Up and Go” Birthday Party:

Stone Mountain Stables Provides:

9 guests and the birthday rider is free
2 hour party = 1 hour of riding + 1 hour use of pavilion & grounds
1 Personal riding instructor for each pony
Stable hand to tend the fire, roast hotdogs & assist the parents/adults with the party
Birthday rider gets 1 hour of ride time – may switch between 4 ponies
9 Guest riders rotate between 3 ponies – each child gets a minimum of 2 turns
Birthday meal for the kids & maximum of 4 adults includes: Campfire roasted hotdogs, carrots & dip, chips and “Smore Fixins.” Also, juice box or bottle of water.
Sound System with outdoor speakers for Birthday Rider’s Favorite CDs
Stone Mountain Stables T-Shirt for Birthday Rider
Photo of the Birthday Rider with pony of choice and guests
Use of Swing Set, B-ball Court, Volley Ball Net, Tether ball, Horse Shoes
Grass Area Adjacent to the Pavilion for additional games
Cuddling Time with the friendliest Barn Kitties in Central PA
Treats to give the horses after riding

Guest responsibilities include:

2 to 4 Adults to manage the party and supervise non-riders & non-rider activities
Providing the cake
Providing any alternate or additional food & beverage items
Party decorations & place settings
Goodie Bags

Price: \$235.00

Each additional guest: \$20.00

Non-refundable Deposit \$50.00 (due 1 week prior to the party)

Final payment due at the end of the party. Sorry, no credit cards accepted.

Reservations made at least 2 weeks in advance

All participants (riding & non-riding) under 18 yrs. must have a Waiver signed by a Parent/Guardian

We can email waivers to you in advance

*Special treat for guests waiting their turn to ride: Pony Cart Rides around the property.
Additional \$30.00.*

Stone Mountain Stables reserves the right to re-schedule parties due to weather conditions.

PG. 5 – Additional Riding Options

2. **“Round Up” Party Package:** (Non-Birthday Party) - Also includes riding & non-riding activities:

Stone Mountain Stables Provides:

Pony rides for up to 10 riders.

2 hour party = 1 hour of riding + 1 hour use of pavilion & grounds

1 Personal riding instructor for each pony

Stable hand to tend the fire, roast hotdogs & assist the parents/adults with the party

10 Guest riders rotate between 3 ponies – each rider gets a minimum of 2 turns

Meal for the kids & maximum of 4 adults includes: Campfire roasted hotdogs, carrots & dip, chips and “Smore Fixins.” Also, juice box or bottle of water.

Sound System with outdoor speakers for Rider’s Favorite CDs

Use of Swing Set, B-ball Court, Volley Ball Net, Tether ball, Horse Shoes

Grass Area Adjacent to the Pavilion for additional games

Cuddling Time with the friendliest Barn Kitties in Central PA

Treats to give the horses after riding

Guest responsibilities include:

2 adults per 10 kids to manage non-riders & non-rider activities

Providing any alternate or additional food & beverage items

Price: \$230.00 Minimum. Up to 10 participants

Each additional guest 20.00

Non-refundable Deposit \$50.00 (due 1 week prior to the party)

Final payment due at the end of the party. Sorry, no credit cards accepted.

Reservations made at least 2 weeks in advance

All participants (riding & non-riding) under 18 yrs. must have a Waiver signed by a Parent/Guardian

We can email waivers to you in advance

Special treat for guests waiting their turn to ride: Pony Cart Rides around the property.

Additional \$30.00.

Stone Mountain Stables reserves the right to re-schedule parties due to weather conditions.